

Transcript Request Information

To help you in requesting your official college transcripts for SBU, here is a list of academic record offices for central and western New York colleges. The information below is based on website research. contact address and cost. Transcripts should be sent directly to the graduate admission office at SBU. Y ll speed up this process if you use the transcript request forms provided and send the SBU reply envelope along with the request. It can take from a couple days to a few weeks for a transcript to be sent, with delays more likely around the very beginning and end of a semester. Please note: A faxed transcript cannot be accepted as official.

Alfred State College

Student Records & Financial Services
10 Upper College Drive
Alfred, NY 14802
Phone: 1-800-4-ALFRED (option 4) or 607-587-4796
Fax: 607-587-3287
Fee: none

Alfred University

Student Service Center
Alfred University
111 Seidlin Hall
Alfred, NY 14802
Phone: 607-871-2123
Fax: 607-871-2347

Hilbert College

Office of Student Records

5200 South Park Avenue

Hamburg, NY 14075

Phone: 716-649-7900, ext. 342

Fax: 716-649-1152

Fee: \$5

[http://www.hilbert.edu/Pubs/OSR/Transcript%20Request%20Fo-](http://www.hilbert.edu/Pubs/OSR/Transcript%20Request%20Form.pdf)